

18<sup>th</sup> September 2015

To Members of Danehill Parish Council

You are hereby summonsed to attend a meeting of the Danehill Parish Council to be held on Thursday 24<sup>th</sup> September 2015, at 7.30 pm at Chelwood Gate Village Hall.

C.W. Gooders

Clerk to the Council

AGENDA

1. Prayers
2. To accept apologies and reason for absence.
3. To receive Declarations of Interests from members in respect of any matter on the agenda.
4. To approve as a true record and sign the minutes of the meeting held on 16<sup>th</sup> July 2015.
5. To deal with matters arising from the minutes of the meeting held on 16<sup>th</sup> July 2015.
6. To receive and consider any communications received and to take action as appropriate.
7. To receive reports from County and District Councilors.
8. To receive reports from Parish Councilors.

Meeting opened for the public to express a view or ask a question on any subject relevant to the Parish.

9. Following the resignation of John Bradley, to form a Co-option Committee to present candidates at the October 2015 meeting of Danehill Parish Council.
10. To agree and adopt Terms of Reference for the Jubilee Green Working Group, the Danehill Recreation Ground Working Group and the Chelwood Gate Village Green Working Group.
11. To propose Danehill Parish Council goes out to tender for a solar energy feasibility study.
12. To form a working group to understand the impact of time and cost in Danehill Parish Council producing a neighborhood plan.
13. To discuss and agree changes to the Clerk's contract of employment.
14. Finance.
  - a) To confirm that the Annual Return for 2014/15 has been completed and to present to external auditor's report by P.K.F. Littlejohn.
  - b) To confirm that the bank reconciliations at 31<sup>st</sup> July and 31<sup>st</sup> August 2015, have been completed and signed by the Responsible Financial Officer and the Chairman, and to agree and approve the Monthly Movement Reports and Monthly Balance Against Budget Reports.
15. Date of next meeting.

An oral report or additional written information arising after the dispatch of this agenda may be given on any of the above items

