

27<sup>th</sup> May 2016

There is to be a meeting on 2<sup>nd</sup> June 2016 at 7.00pm at Chelwood Gate Village Hall of the interim panel appointed by Wealden District Council, to consider, in the current absence of Danehill Parish Council, any urgent business.

**AGENDA**

1. TO APPOINT A CHAIRMAN UNTIL PARISH COUNCILLORS ARE ELECTED AND TAKE UP OFFICE.  
1a. To appoint a Vice Chairman until Parish Councillors are elected and take up office.
2. APOLOGIES FOR ABSENCE.
3. TO AGREE THE APPOINTMENT AND RENUMERATION OF AN INTERIM (LOCUM) PROPER OFFICER.
4. TO CONSIDER URGENT BUSINESS REQUIRING TO BE COMPLETED.  
4a. To confirm that the Statutory Accounts and the Annual Return for 2015/2016 have been completed and passed by the Internal Auditor Mr S. Brentnall for submission to the Parish Council External Auditors P.K F. Littlejohn.  
4b. To consider the process for payments until Parish Councillors are elected and take up office.  
4c. To consider whether poll cards are sent out to parishioners for the election on 28<sup>th</sup> July 2016 at the cost to the Parish of approx. £1,000.00.
5. TO NOTE THE PROCESS FOR DEALING WITH PLANNING APPLICATIONS IN THE INTERIM.
6. TO CONFIRM THE ELECTION PROCESS AND TIMINGS.
7. TO CONFIRM THE CANCELLATION OF MEETINGS UNTIL PARISH COUNCILLORS ARE ELECTED AND TAKE OFFICE.
8. CLOSE OF MEETING.