

## **DANEHILL PARISH COUNCIL**

Minutes of the Danehill Parish Council (interim Committee) meeting held on Thursday 2<sup>nd</sup> June, at Chelwood Gate Village Hall.

Present: Sylvia Martin, Anne Higgins, Cllr. Roy Galley, Cllr. Peter Roundell.

In Attendance: C.W. Gooders

Meeting started at 7.03pm

Charles Gooders explained that this was a meeting of the interim council appointed by Wealden District Council to deal, in the absence of Danehill Parish Council, with any urgent matters of business.

### **01/I Appointment of Chairman**

Peter Roundell proposed that Sylvia Martin become the Chair of the interim council. Seconded Anne Higgins. Voting Unanimous.

### **02/I Appointment of Vice Chairman**

Sylvia Martin proposed that Roy Galley become Vice Chairman of the interim council. Seconded Anne Higgins. Voting unanimous.

### **03/I Apologies for Absence**

None.

### **04/I Appointment and Remuneration of an interim (locum) Proper Officer**

Sylvia Martin proposed that Charles Gooders becomes the Interim Clerk (Proper Officer) up until the election of a new council on 28<sup>th</sup> July 2016, the rate of pay being £25.00 per hour which is in accordance with the Sussex and Surrey Association of Local Councils pay scale for a Locum Clerk. Seconded Roy Galley. Voting unanimous.

### **05/I Annual Return and Statutory Accounts**

Peter Roundell proposed that following the agreement by Internal Auditor Mr S. Brentnall of the Statutory Accounts, the Annual Return for 2015/2016 be submitted to External Auditors P.K.F Littlejohn. Seconded Anne Higgins. Voting unanimous.

### **06/I Payment of Bills until New Council Elected**

Roy Galley proposed that in the absence of authorised signatories and up until the time that a new council is elected, invoices should be forwarded to Mr S. Linnett at Wealden District Council for payment . Seconded Peter Roundell. Voting Unanimous. *Roy Galley to liaise with Mr Linnett to seek a reduction in the £10.00 per item administration fee.*

### **07/I Election Poll Cards**

Roy Galley proposed that poll cards should be distributed to all households in the Parish for the Danehill Parish Council election on 28<sup>th</sup> July 2016. Seconded Peter Roundell. Voting unanimous.

### **08/I Planning Applications**

No planning meetings will be held until a new council is in place. The Clerk to inform Peter Roundell

of any possibly contentious applications and to produce an explanation for Parishioners as to how to comment on individual applications. To be published on the website.

**09/I Election Details**

Sylvia Martin – The closing dates for candidates to stand for Danehill Parish Council is 1<sup>st</sup> July 2016. If there are more than nine candidates an election will be called and will be held on 28<sup>th</sup> July 2016.

**10/I Parish Meetings/Events**

Sylvia Martin – All pre-advertised Council meetings are cancelled up until a new Parish Council is elected and takes up office. The Clerk to publish details on the website.

Sylvia Martin - The Fun Run in support of the Ashdown Weekend on 5<sup>th</sup> June 2016 will start in Whim Lane and finish at Jubilee Green.

Sylvia Martin - Mr P. Thornton has requested that the Broadband facility at Danehill Village Hall can be changed to allow credit cards to be used for payment. Proposed Peter Roundell. Seconded Anne Higgins. Voting unanimous.

Meeting closed at 7.46pm

Chairman.....

Date.....