

## **DANEHILL PARISH COUNCIL**

Minutes of the Danehill Parish Council meeting held on Thursday 25<sup>th</sup> February 2016, at Chelwood Gate Village Hall.

Present: C. Critchley, J. Blake, M. Mockridge, M. Garman, M. Riminton, A. Garman. Also M. Fishlock (Tree Warden).

In Attendance: C.W. Gooders (Clerk)

Meeting started at 7.30pm

### **696. Apologies for Absence**

Cllr. H. Montagu, S. Crabb, T. McHattie and Cllrs. R. Galley and P. Roundell.

### **697. Declarations of Interest**

None.

### **698. Minutes**

The minutes of the Danehill Parish Council meeting dated 28<sup>th</sup> January 2016, having been previously circulated, were agreed and signed as a true record. Proposed Cllr. Mockridge. Seconded Cllr. Blake. Voting unanimous.

### **699. Matters Arising**

None.

### **700. Communications**

90<sup>th</sup> birthday celebrations for Her Majesty the Queen. Commemorative medal – Cllr. Montagu to speak to Danehill School with regard to buying for children.

Letter dated 17<sup>th</sup> February 2016 - Katy Bourne, Sussex Police & Crime Commissioner. Community Warden Scheme. See file.

Letter dated 9<sup>th</sup> February 2016 - Sussex Countryside Trust. See file.

Completed Community Support Grant form – Lauren Hibbert. Referred to Cllr. A. Garman.

Letter dated 12<sup>th</sup> February 2016 – Robin Wood. Chelwood Gate Nursery. See file. Full information will be shared with the public when available.

Email dated 25<sup>th</sup> February 2016 – Macha Farrant. Chelwood Gate Nursery. See file. Clerk to write expressing continued support for the nursery.

Email dated 11<sup>th</sup> February 2016 – Carl Bradford, Danehill Football Club. See file. Cllr. Mockridge – Suggest Football Club contact Cumnor House School with a possible view to using their pitch. Clerk to ask Football Club how much penalty fines cost and suggest they contact the Ashdown Weekend Committee with a view of financial support.

Email dated 25<sup>th</sup> February 2016 – Mr T. Stevens. Chairman's annual letter. See file.

*(Emails dated 15th, 16th, 24th and 25<sup>th</sup> – Lia Mackinlay. Re PCSO's redundancy/Chairman's letter. These emails were not read out to the meeting as were part of ongoing correspondence with Cllr. Critchley, but have since been distributed to all parish councillors. See file.*

### **701. County and District Councillors' Reports**

There were no County or District Councillors in attendance.

## **702. Parish Councillors' Reports**

Cllr. M. Riminton – Report submitted. See attached (702A).

Cllr. A. Garman – Report submitted. See attached (702B).

Cllr. Crabb – Due to family pressures has not been able participate in council activity.

Cllr. Montagu – Report submitted. See attached (702C). Read by Cllr. Critchley.

Cllr. McHattie – Report submitted. See attached (702D). Read by Cllr. Critchley.

Cllr. Critchley – Report submitted. See attached (702E). A275 speeding issues to be referred to the next SLR meeting. Included Internal Auditor's report. See attached (702F), and letter dated 21<sup>st</sup> February 2016 from Mr Geoffrey Kay regarding Finance Workshop. See file.

Cllr. M. Garman – Report submitted. See attached (702G).

Cllr. Blake – Report submitted. See attached. (702H).

Cllr. Mockridge - Report submitted. See attached (702I).

M. Fishlock (Tree Warden) – Report pending. Annette Gurr and Cllr. Blake to join Jubilee Green Working Group. Clerk to ask Peter Thurman if he would consider becoming a consultant to the Jubilee Green/Wood Working Group.

## **Meeting was opened to the public to express a view and/or ask a question.**

There were 16 members of the public in attendance.

Robin Wood – The main entrance to Chelwood Gate Village Hall has wheelchair access.

Joan Stott – Was a feasibility study/report carried out regarding options for the possible future locations of the nursery? Cllr. Critchley – Yes, the Clerk to forward a copy.

Joan Stott – Expressed concerns over the suggestion to build a nursery building on Jubilee Green.

Cllr. Critchley – If Wealden District Council did grant permission, the parish council would hold a meeting to seek public opinion.

Cllr. Blake – Council are still awaiting a decision regarding the viability of the cricket pavilion at Birch Grove as a location for a nursery.

Cllr. Riminton – Volunteered to set up a consultation group about consultation! Will invite members of the public to discuss the issue of public consultation in the parish. Mrs Stott and Lia Mackinlay wish to be involved.

Mike Fishlock – Cllr. M. Garman should be replaced as the parish council representative on the Chelwood Gate Village Hall Committee for his conduct in independently advising the Charities Commission of the incorrect structure of the Chelwood Gate Village Hall Committee.

Mr Waters – Would the proposed new building on Jubilee Green be available for public use? Cllr.

Critchley – Yes, if it fits in with the nursery.

## **703. May Fair**

The date of 28<sup>th</sup> May 2016 was proposed by Cllr. M. Garman. Seconded Cllr. Blake. Voting 5 for. 1 abstention (Cllr. Mockridge).

## **704. Community Concern**

Cllr. Critchley - I have been approached several times, asking how someone can raise a concern to the Parish Council, without giving their contact details.

This is a typical 'whistle blower' request and is encouraged within organisations, to help people NOT to be intimidated or targeted for raising a concern.

The 'Community Concern Alert' is a proposal. It will be a link on the website. It will NOT ask for any

personal identifiable data (PID). It would have a free text field to write the concern, 3 options to route the concern; Full Council, Finance or Planning. All options cc'd to the Clerk and Chairman. A caveat statement would be declared / accepted (tick box), something like...

*... this is an anonymous communication and therefore the council are under no obligation to respond, comment publicly or act. The council will however take all community concerns seriously and act appropriately.*

Cllr. Critchley proposed that a Community Alert be installed into the parish council website.

Seconded Cllr. Riminton. Voting unanimous.

#### **705. Community Warden**

Deferred to March meeting pending further information/documentation. Clerk to distribute Katy Bourne's (Sussex Police & Crime Commissioner) letter to all councillors. See file. Communication from Mr B Miles dated 25<sup>th</sup> February 2016 also deferred to March meeting.

#### **706. Finance**

A) Following requests from three individual contractors, tenders for 2 year contracts for Jubilee Green, Recreation Ground, Burial Ground/Memorial Ground, Millennium Triangle and Chelwood Gate Village Green ground works were considered. See attached (706A).

Jubilee Green – Cllr. Blake proposed Barcombe Landscapes carry out work as per specification. See file. Seconded Cllr. A. Garman. Voting unanimous.

Recreation Ground – Cllr. M. Garman proposed Barcombe Landscapes carry out work as per specification. See file. Seconded Cllr. M. Riminton. Voting unanimous.

Burial Ground/Memorial Ground - Cllr. J. Blake proposed Mick Payne carry out work as per specification. See file. Seconded Cllr. M. Riminton. Voting unanimous.

Millennium Triangle/Chelwood Gate Village Green - Cllr. J. Blake proposed Mick Payne carry out work as per specification. See file. Seconded Cllr. M. Riminton. Voting unanimous.

B) Community Support Grant application from the Ashdown Weekend. See attached (706B).

Cllr. M. Garman - The tent itself (£10,000) would be 50% funded by the Ashdown Weekend but then owned by the Parish Council. By purchasing the tent the Council would then need to consider storage. This would mean purchasing a container, to be kept on the recreation ground, with associated screening to make it look nice. Estimate for that is £3,000. This means the overall transaction has a value of £2,000 to the council (ie it will cost us £8,000 to gain a £10,000 asset) as well as the ongoing financial benefits described in the funding request. Cllr. M. Garman proposed council support the CSG request to the value of £8,000.00. Seconded Cllr. Blake. Voting 5 for. 1 abstention (Cllr. A. Garman).

C) Cllr. Critchley proposed that council adopt the amended Danehill Parish Council CEAP Risk Assessments, to include Jubilee Green recreational assets and appropriate signage. See file.

Seconded Cllr. M. Garman. Voting unanimous. Clerk to forward to Came & Co. (insurance company) and request advice/information regarding health and safety measures.

D) The Month End Movement report for January 2016 was approved and adopted. It was noted that the bank reconciliation as at January 2016 was £72,277.18 and it had been signed by the Chairman and the Responsible Financial Officer. The Month End Reconciliation report for January 2016 was approved and adopted and signed by the Chairman and the Responsible Financial Officer. The Balance Against Budget report for January 2016 was approved and adopted. See attached. (706C). Proposed Cllr. Mockridge. Seconded Cllr. M. Garman. Voting unanimous.

**707. Date of Next Meeting**

31<sup>st</sup> March 2016 – Danehill C.E. School

Meeting closed at 10.03pm

Chairman..... Date.....

*Anyone requiring sight of any attachments to these minutes, please contact the Clerk 01825 740 731*